

UNION COUNTY LAW LIBRARY RESOURCES BOARD

MINUTES OF APRIL 25, 2013 MEETING

A meeting of the Trustees of the Union County Law Library Resources Board was held at the Union County Law Library located in the Union County Courthouse, Room B3, at 1:30 p.m. April 25, 2013.

Present were Rick Rodger, Steven Badenhop, Frank Howard, Tom McCarthy, and the Chief Administrator/Law Librarian, Monica Overly.

Mr. Rodger called for approval of last meeting's minutes. Mr. Badenhop moved to accept said Minutes, Mr. Howard seconded; the Motion was approved.

Mrs. Overly presented the receipts to date, noting the spreadsheet revealed only the income for the month, not the expenses. The Librarian presented the Budget notebook containing the Monthly Financial records received from the Auditor and how she checks the transactions against her excel spreadsheet to insure the accuracy of her record keeping. Trustee Howard suggested she obtain updated spreadsheets from the Auditor before the next meeting date to show a more accurate accounting. Trustee Tom McCarthy motioned to ratify the expenses paid; Frank Howard seconded and the Motion was approved.

Trustee McCarthy asked if the billing dispute with West had been resolved and Magistrate Endres had received his copy of Juvenile Law. Chair Rodger replied that West had sent him account activity for 2011 and 2012 that he had requested but he had not had time to look at it. Mrs. Overly said she had the copy of the check and believes she has paid for the book, but will examine the invoices from that disputed period again.

The Law Librarian reported on a broken glass pane on a book shelf in the 6th Street room and requested permission to contact Mr. Ohnsman with the Historical Society to repair it , as we did the last time we needed to repair these bookshelves. After discussion, Steve Badenhop motioned for Mrs. Overly to contact the local glass repair shop, Gates Brothers to make the repairs, and Frank Howard seconded the Motion and it was approved.

The next Board meeting will be July 16, 2013, at 1:30 p.m. After a Motion to adjourn by Steve Badenhop, seconded by Frank Howard, the meeting is concluded.

Chair

Law Librarian